**Revision Responsibility:** President
**Responsible Executive Officer:** President

**Source/Reference:** TBR Policy 1:03:02:00

## PURPOSE

To delineate the lines of responsibility and authority within the organizational structure of the College.

## POLICY

I. The President of the College is the Chief Executive of the Institution and all its departments, and shall exercise such supervision and direction as will promote the efficient operation of the Institution. The President reports directly to the Chancellor of the Tennessee Board of Regents (TBR).

II. The following positions report directly to the President of the College:

A. Vice President for Finance and Administration
B. Vice President for Advancement and Government Relations
C. Vice President for Student Affairs
D. Vice President for Academic Affairs
E. Vice President for Partnerships, Workforce and Southern Campuses
F. Vice President for Williamson Campus and External Affairs
G. Executive Director to the President Office of Belonging and Student Resources
H. Executive Director for Strategic Planning, Effectiveness and Special Projects
I. Executive Director of Communications
J. Executive Director of Human Resources
K. Administrative Assistant to the President
L. Executive Director for Internal Audit

III. In the absence of the President, temporary responsibility for operation of the College shall be delegated to the Vice Presidents in the order shown in Item II.

IV. The Organizational Chart, maintained by the Human Resources Office, delineates the functions, operating units, and lines of responsibility and authority for the College. The President is responsible for submitting, for approval by the Chancellor, any administrative revisions.

*Revised: January 26, 1995 (titles updated); October 31, 1997 (organizational restructuring); October 31, 1998 (new policy format); April 11, 2000 (updated title director of public information to director of*

*marketing and public relations); February 18, 2003 (added statement on revision responsibility to Item IV); July 1, 2003 (deleted the workforce investment act executive director position and changed the director of development position to executive director of planning and development); January 1, 2004 (upgraded the executive director of planning and development position to vice president and added the position assistant to the president for minority affairs); July 2007 (updated the title assistant to the president for minority affairs to assistant to the president for access and diversity); July 21, 2009 (updated title of Vice President for Academic Services to Executive Vice President – Provost and Vice President for Planning and Development to Executive for Advancement); August 3, 2011 (titles and reports to president updated); December 9, 2011 (titles and reports to president updated and new policy format revised September 2018; updated format June 2022; approved and signed by the President., updated November 2024, approved and signed by the President. , updated June 26, 2025, approved and signed by the President.*